

Amie  
032008

## PSAR Project Agreement Salmon Funding Accounts

Project Sponsor: Whidbey Camano Land Trust  
Project Title: Shorecrest Lagoon Protection

Project Number: 07-1591A  
Approval Date: 12/13/2007

**A. PARTIES OF THE AGREEMENT**

This Project Grant Agreement (Agreement) is entered into between the Salmon Recovery Funding Board (SRFB), P.O. Box 40917, Olympia, Washington 98504-0917 and Whidbey Camano Land Trust, 765 Wonn Rd Barn C201, Greenbank, WA 98253 (Sponsor) and shall be binding upon the agents and all persons acting by or through the parties.

**B. PURPOSE OF AGREEMENT**

This Agreement sets out the terms and conditions by which a grant is made from the Salmon Funding Accounts of the State of Washington's General Fund. The grant is administered by the SRFB to the Sponsor for the project named above.

**C. DESCRIPTION OF PROJECT**

The subject Project is described on the attached Project Summary.

**D. TERM OF AGREEMENT**

The Project Sponsor's on-going obligation for the above project funded under this Agreement is to provide maintenance of the site or facility to serve the purpose for which it was intended in perpetuity unless otherwise identified in this Agreement.

**E. PERIOD OF PERFORMANCE**

The Project reimbursement period shall begin on December 13, 2007 and end on June 30, 2012. No expenditure made before or after this period is eligible for reimbursement unless incorporated by written amendment into this Agreement.

**F. PROJECT FUNDING**

The total grant award provided by the SRFB for this project shall not exceed \$650,000.00. The SRFB shall not pay any amount beyond that approved for funding of the project. The Sponsor shall be responsible for all total project costs that exceed this amount. The contribution by the Sponsor toward work on this project at a minimum shall be as indicated below:

	Percentage	Dollar Amount
SRFB - Puget Sound Acq. & Restoration	84.97%	\$650,000.00
Project Sponsor	15.03%	\$115,000.00
<b>Total Project Cost</b>	<b>100.00%</b>	<b>\$765,000.00</b>

**G. RIGHTS AND OBLIGATIONS**

All rights and obligations of the parties to this Agreement are subject to this Agreement and its attachments, including the Sponsor's Application, Project Summary, Eligible Reimbursement Activities Report, Project Milestones, and the General Provisions, all of which are attached hereto and incorporated herein.

Except as provided herein, no alteration of any of the terms or conditions of this Agreement will be effective unless provided in writing. All such alterations, except those concerning the period of performance, must be signed by both parties. Period of performance extensions need only be signed by RCO's Director.

The Sponsor has read, fully understands and agrees to be bound by all terms and conditions as set forth in these documents.

**H. COMPLIANCE WITH APPLICABLE STATUTES, RULES, AND RCO POLICIES**

This Agreement is governed by, and the Sponsor shall comply with, all applicable state and federal laws and regulations, including Chapter 77.85 RCW, Chapter 286 WAC and published agency policies, which are incorporated herein by this reference as if fully set forth.

I. **ADDITIONAL PROVISIONS OR MODIFICATIONS OF THE GENERAL PROVISIONS**

1. On July 1, 2007, the name of the Interagency Committee for Outdoor Recreation changed to the Recreation and Conservation Funding Board and the office name changed to the Recreation and Conservation Office. The General Provisions of the Project Agreement do not reflect this change. To allow immediate implementation of this project, the existing provisions are hereby incorporated into the agreement. All references to the Board refer to the Recreation and Conservation Funding Board. References to the Office refer the Recreation and Conservation Office.
2. Before reimbursement of any development related expenses, the sponsor must comply with Governor's Executive Order 05-05 regarding Archeological and Cultural Resources for the scope of work approved in this Project Agreement. The Recreation and Conservation Office will issue a notice to proceed when appropriate documentation has been received.

In the event that archaeological or historic materials are discovered during project activities, work in the immediate vicinity must stop; the area must be secured, and the Sponsor must notify the concerned tribe's cultural staff and cultural committee, the Recreation and Conservation Office, and Department of Archaeology and Historic Preservation.

J. **FEDERAL FUND INFORMATION**

(none)

K. **PROJECT GRANT AGREEMENT REPRESENTATIVE**

All written communications sent to the Sponsor under this Agreement will be addressed and delivered to:

**Project Contact**

Name: Patricia Powell  
Title: Executive Director  
Address: 765 Wonn Rd Barn C201  
Greenbank, WA 98253

**SRFB**

Recreation and Conservation Office  
Natural Resources Building  
PO Box 40917  
Olympia, Washington 98504-0917  
[www.rco.wa.gov/srfb/](http://www.rco.wa.gov/srfb/)

These addresses shall be effective until receipt by one party from the other of a written notice of any change.

L. **ENTIRE AGREEMENT**

This agreement, along with all attachments, constitutes the entire agreement of the parties. No other understandings, oral or otherwise, regarding this Agreement shall exist or bind any of the parties.

M. **EFFECTIVE DATE**

This agreement, for project #07-1591A, shall be effective upon signing by all parties.

STATE OF WASHINGTON  
RECREATION AND CONSERVATION OFFICE

BY: Kaleen Cottingham

Kaleen Cottingham, Director

DATE: 3-7-08

PROJECT SPONSOR

BY: [Signature]

TITLE: ED

DATE: 3-12-08

Pre-approved as to form:

BY: /S/

Assistant Attorney General



# Puget Sound Acquisition & Restoration Fund

## Puget Sound Recovery Projects

### Post-Evaluation Project Summary

<b>TITLE:</b> Shorecrest Lagoon Protection			<b>NUMBER:</b> 07-1591A (Acquisition)
			<b>STATUS:</b> Board Funded
<b>SPONSOR:</b> Whidbey Camano Land Trust			<b>EVALUATION SCORE:</b>
			<b>BOARD RANKING:</b>
<b>COSTS:</b>			<b>SPONSOR MATCH:</b>
Puget Sound Acq. & Restoration	\$650,000	85%	Donated Property Interest
Local	\$115,000	15%	
Total	\$765,000	100%	

#### DESCRIPTION:

Whidbey Camano Land Trust will acquire a restrictive conservation easement allowing salmon restoration on 32-acres containing a former pocket estuary (longshore lagoon) in Island County. The WRIA 6 Salmon Recovery Plan and Skagit Recovery Plan list this project as a high priority for protection and restoration. The project purpose is to protect nearshore processes and habitats beneficial to juvenile and adult salmon. The primary goal is to protect degraded habitat (the pocket lagoon and connection to Skagit Bay) from further degradation with the future intent to restore salmon habitat values by reconnecting the pocket estuary to the Bay. The Skagit River Cooperative has selected this site to conduct the feasibility analysis required in its Skagit Bay Pocket Estuary Assessment SRFB grant. The result will be at least a 30% restoration design. The property is in a high priority juvenile salmon and forage fish protection area. It's within an ebb tide (day's migration) from Skagit River Delta which is very important for migrating juvenile Chinook salmon. The project has 128 feet on Skagit Bay and is adjacent to 4,000+ feet of Island County tidelands with continuous eelgrass beds that are important herring and surf smelt spawning areas. Part of the property is zoned for high density Rural Residential; the rest is Rural 5 acres. It's in the nearshore habitat zone, which provides the greatest number of functions to the greatest number of salmon and trout stocks and life history stages in WRIA 6.

#### LOCATION INFORMATION:

Dugualla Bay, Island County

#### COUNTY:

#### SALMON INFORMATION: (\* indicates primary)

##### Species Targeted

Bull Trout  
Chinook\*  
Chum

Coho  
Pink  
Searun Cutthroat

##### Habitat Factors Addressed

Biological Processes  
Estuarine and Nearshore Habitat\*  
Loss of Access to Spawning and Rearing Habitat

Water Quality  
Water Quantity

**FISCAL YEAR:** 2008

**DATE PRINTED:** March 4, 2008



## Eligible Reimbursement Activities Report

**Project Sponsor:** Whidbey Camano Land Trust  
**Project Title:** Shorecrest Lagoon Protection

**Project Number:** 07-1591 A  
**Approval:** 12/13/2007

### Acquisition Items:

Worksite	Property	Element	Item
#1, Shorecrest Lagoon	Ducken LLC - A	Administrative costs	Administrative costs
#1, Shorecrest Lagoon	Ducken LLC - A	Allowable land costs	Easement - conservation
#1, Shorecrest Lagoon	Ducken LLC - A	Incidentals	Applicable taxes
#1, Shorecrest Lagoon	Ducken LLC - A	Incidentals	Appraisal and review
#1, Shorecrest Lagoon	Ducken LLC - A	Incidentals	Baseline inventory
#1, Shorecrest Lagoon	Ducken LLC - A	Incidentals	Closing
#1, Shorecrest Lagoon	Ducken LLC - A	Incidentals	Hazardous substances assess
#1, Shorecrest Lagoon	Ducken LLC - A	Incidentals	Noxious weed control
#1, Shorecrest Lagoon	Ducken LLC - A	Incidentals	Recording fees
#1, Shorecrest Lagoon	Ducken LLC - A	Incidentals	Signing
#1, Shorecrest Lagoon	Ducken LLC - A	Incidentals	Survey - boundary
#1, Shorecrest Lagoon	Ducken LLC - A	Incidentals	Title reports/insurance
#1, Shorecrest Lagoon	Ducken LLC - A	Incidentals	Wetland delineation
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Administrative costs	Administrative costs
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Allowable land costs	Easement - conservation
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Incidentals	Applicable taxes
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Incidentals	Appraisal and review
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Incidentals	Baseline inventory
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Incidentals	Closing
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Incidentals	Hazardous substances assess
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Incidentals	Noxious weed control
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Incidentals	Recording fees
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Incidentals	Signing
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Incidentals	Survey - boundary
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Incidentals	Title reports/insurance
#1, Shorecrest Lagoon	Dugualla Heights - Tract D	Incidentals	Wetland delineation



## Milestone Report By Project

**Project Number:** 07-1591 A  
**Project Name:** Shorecrest Lagoon Protection  
**Sponsor:** Whidbey Camano Land Trust  
**Project Manager:** Mike Ramsey

X	!	Milestone	Target Date	Comments/Description
		Project Start	12/13/2007	
	!	Order Appraisal/Review	03/31/2008	
	!	Purchase Agreement Signed	07/31/2008	
		Annual Project Billing	07/31/2008	
		Environmental Assess Complete	08/31/2008	
		Baseline Docum. Complete	08/31/2008	
		Survey Complete	09/30/2008	
	!	Acquisition Closing	12/15/2008	
		Recorded Documents to Mgmt Agy	12/31/2008	
		Fencing Complete	02/28/2009	
		Noxious Weed Control Complete	04/30/2009	
		Proposed Completion Date	06/30/2009	
		Annual Project Billing	07/31/2009	
		Annual Project Billing	07/31/2010	
		Annual Project Billing	07/31/2011	
	!	Special Conditions Met	06/15/2012	
	!	Project Complete	06/30/2012	
		Final Docs/Billing to Mgmt Agy	06/30/2012	

**X = Milestone Complete**

**! = Critical Milestone**

## **Press Release Template**

### **Whidbey Camano Land Trust offered grant to acquire land for protection of salmon habitat.**

(Greenbank) - Whidbey Camano Land Trust was awarded a grant of \$650,000.00 from the PSAR. The grant was awarded by the Salmon Recovery Funding Board (SRFB), and will be used for the following:

Whidbey Camano Land Trust will use this grant to buy a voluntary land preservation agreement on 32 acres containing a former pocket estuary. The goal is to protect the degraded habitat of the lagoon and its connection to Skagit Bay from further damage. Future restoration plans call for reconnecting the lagoon to the bay. Work will include completing 30 percent of the designs for the restoration work. The land is within a day's migration from the Skagit River delta, which is very important for migrating Chinook salmon. The land includes 128 feet on Skagit Bay and is adjacent to more than 4,000 feet of Island County tidelands with eelgrass beds that are important herring and surf smelt spawning areas. Part of the property is zoned for high density rural residential homes. The land trust will contribute \$115,000 in donated property interest.

There were ninety-one applications submitted for consideration in the PSAR. Each project went through an evaluation process prior to being recommended for funding. The SRFB Board approved funding for projects on Thursday, December 13, 2007.

Funding for the PSAR comes (new). Whidbey Camano Land Trust will leverage local contributions totaling \$115,000.00 with grant monies to implement the project. Total estimated project cost is \$765,000.00. SRFB is the state's administrator of the grant program.

Contact: Patricia Powell, (360) 222-3310 (sponsor project manager)  
Mike Ramsey, (360) 902-2969, [mike.ramsey@rco.wa.gov](mailto:mike.ramsey@rco.wa.gov) (SRFB project manager)

## General Provisions

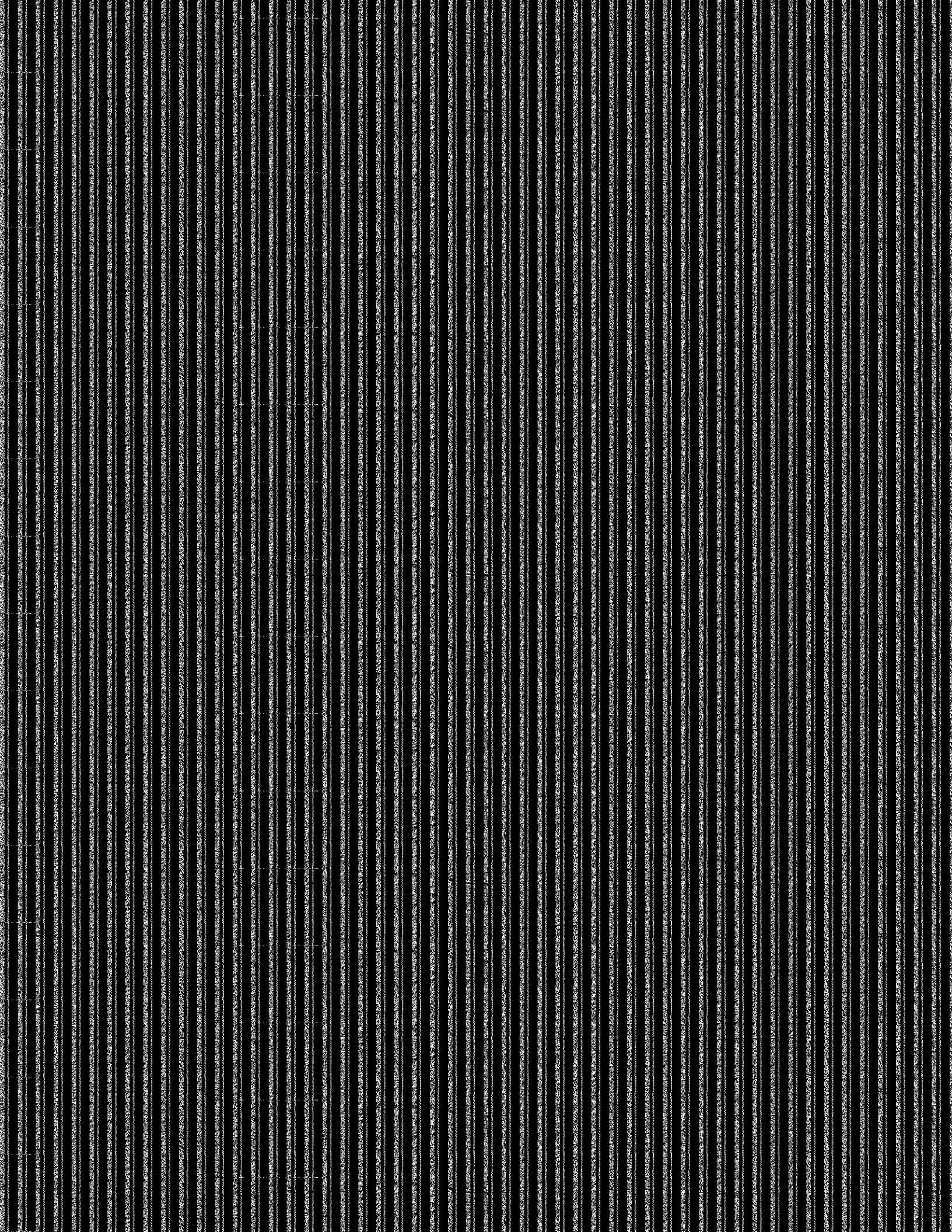
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## **SECTION 2. PERFORMANCE BY THE SPONSOR**

The Sponsor shall undertake the Project as described in this Agreement, Post Evaluation Summary, the Sponsor's application, and in accordance with the Sponsor's proposed goals and objectives described in the application or documents submitted with the application, all as finally approved by the Funding Board. All submitted documents are incorporated by this reference as if fully set forth herein. The Order of Precedence is covered in Section 26.

Timely completion of the Project is important. Failure to do so, as set out in this Agreement, is a material breach of the Agreement.

## **SECTION 3. ASSIGNMENT**

Neither this Agreement, nor any claim arising under this Agreement, shall be transferred or assigned by the Sponsor without prior written consent of the Funding Board.

## **SECTION 4. RESPONSIBILITY FOR PROJECT**

While the Funding Board undertakes to assist the Sponsor with the Project by providing a grant pursuant to this Agreement, the Project itself remains the sole responsibility of the Sponsor. The Funding Board undertakes no responsibilities to the Sponsor, or to any third party, other than as is expressly set out in this Agreement. The responsibility for the implementation of the Project, as those phases are applicable to this Project, is solely that of the Sponsor, as is responsibility for any claim or suit of any nature by any third party related in any way to the Project.

## **SECTION 5. INDEMNIFICATION**

To the fullest extent permitted by the law, the Sponsor expressly agrees to and shall indemnify, defend and hold harmless the State and its agencies, officials, agents and employees from and against all claims, actions, costs, damages, or expenses of any nature arising out of or incident to the Sponsor's or any Contractor's performance or failure to perform the Agreement. Sponsor's obligation to indemnify, defend and hold harmless also includes any claim by Sponsor's agents, employees, representatives or any Contractor or its employees. Sponsor's obligation to defend includes payment of any costs or attorneys' fees. Sponsor's obligation shall not include such claims that may be caused by the sole negligence of the State and its agencies, officials, agents, and employees. If the claims or damages are caused by or result from the concurrent negligence of (a) the State, its agents or employees and (b) the Sponsor, its Contractors, agents, or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Sponsor or its Contractors, agents, or employees. The Sponsor expressly agrees to waive his/her immunity under Title 51 RCW to the extent required to indemnify, defend, and hold harmless the State and its agencies, officials, agents or employees.

## **SECTION 6. INDEPENDENT CAPACITY OF THE SPONSOR**

The Sponsor and its employees or agents performing under this Agreement are not employees or agents of the Funding Board or the Office. The Sponsor will not hold itself out as nor claim to be an officer or employee of the Office or of the state of Washington by reason hereof, nor will the Sponsor make any claim of right, privilege or benefit which would accrue to an employee under Chapters 41.06 or 28B.16 RCW.

The Sponsor is responsible for withholding and/or paying employment taxes, insurance, or deductions of any kind required by federal, state, and/or local laws.

## **SECTION 7. CONFLICT OF INTEREST**

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the Office may, in its sole discretion, by written notice to the Sponsor terminate this Agreement if it is found after due notice and examination by the Office that there is a violation of the Ethics in Public Service Act, Chapter 42.52 RCW; or any similar statute involving the Sponsor in the procurement of, or performance under this Agreement. In the event this Agreement is terminated as provided above, the Office shall be entitled to pursue the same remedies against the Sponsor as it could pursue in the event of a breach of the

Agreement by the Sponsor. The rights and remedies of the Office provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which the Office makes any determination under this clause shall be an issue and may be reviewed as provided in the "Disputes Hearing" clause of this Agreement.

In the event this Agreement is terminated as provided above, the Funding Board or the Office shall be entitled to pursue the same remedies against the Sponsor as it could pursue in the event of a breach of the Agreement by the Sponsor. The rights and remedies of the Funding Board or the Office provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which the Funding Board or the Office makes any determination under this clause may be reviewed as provided in the "Disputes" clause of this Agreement.

#### **SECTION 8. ACKNOWLEDGMENT AND SIGNS**

- A. Publications. The Sponsor shall include language which acknowledges the funding contribution of the program to this Project in any release or other publication developed or modified for, or referring to, the Project.
- B. Signs. The Sponsor also shall post signs or other appropriate media at Project entrances and other locations on the Project which acknowledge the program's funding contribution, unless exempted in Funding Board policy or waived by the Director.
- C. Ceremonies. The Sponsor shall notify the Office no later than two weeks before a dedication ceremony for this Project. The Sponsor shall verbally acknowledge the program's funding contribution at all dedication ceremonies.
- D. Federally Funded Projects. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing a project funded in whole or in part with federal money provided for in this grant, Sponsors shall clearly state:
  - 1. The percentage of the total costs of the Project that is financed with federal money;
  - 2. The dollar amount of federal funds for the Project; and
  - 3. The percentage and dollar amount of the total costs of the Project that is financed by nongovernmental sources.

#### **SECTION 9. COMPLIANCE WITH APPLICABLE LAW**

The Sponsor will implement the Agreement in accordance with applicable federal, state, and local laws and regulations.

The Sponsor shall comply with, and the Office is not responsible for determining compliance with, any and all applicable federal, state, and local laws, regulations, and/or policies, including, but not limited to, State Environmental Policy Act; Industrial Insurance Coverage; Architectural Barriers Act; permits (shoreline, Hydraulics Project Approval, demolition); land use regulations (comprehensive areas ordinances, Growth Management Act); federal and state safety and health regulations (Occupational Safety and Health Administration/Washington Industrial Safety and Health Act); and Buy American Act.

The Sponsor shall comply with all applicable federal, state, and local nondiscrimination laws and/or policies, including but not limited to, the Americans with Disabilities Act; Civil Rights Act; and the Age Discrimination Act. In the event of the Sponsor's noncompliance or refusal to comply with any nondiscrimination law or policy, the Agreement may be rescinded, cancelled, or terminated in whole or in part, and the Sponsor may be declared ineligible for further grant awards from the Funding Board. The Sponsor is responsible for any and all costs or liability arising from the Sponsor's failure to so comply with applicable law.

No part of any funds provided under this grant shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, or for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, radio, television, or video presentation designed to support or defeat legislation pending before the U.S. Congress or any state legislature.

No part of any funds provided under this grant shall be used to pay the salary or expenses of any Sponsor, or agent acting for such Sponsor, related to any activity designed to influence legislation or appropriations pending before the U.S. Congress or any state legislature.

For habitat restoration projects funded in part or whole with National Marine Fisheries Service funding, Sponsor shall not commence with clearing of riparian trees or in-water work unless and until an ESA consultation is completed and delivered by National Marine Fisheries Service to the Sponsor. Violation of this paragraph shall not be the basis for any enforcement responsibility by the IAC.

#### **SECTION 10. RECORDS MAINTENANCE**

The Sponsor shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. Sponsor shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement, shall be subject at all reasonable times to inspection, review or audit by the Office, personnel duly authorized by the Office, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

#### **SECTION 11. ACCESS TO DATA**

In compliance with chapter 39.29 RCW, the Sponsor shall provide access to data generated under this Agreement to the Office, the Joint Legislative Audit and Review Committee, and the State Auditor at no additional cost. This includes access to all information that supports the findings, conclusions, and recommendations of the Sponsor's reports, including computer models and methodology for those models.

#### **SECTION 12. TREATMENT OF ASSETS**

- A. Assets shall remain in the possession of the Sponsor for the duration of the project or program. When the Sponsor discontinues use of the asset(s) for the purpose for which it was funded, the Office will require the Sponsor deliver the asset(s) to the Office, dispose of the asset according to agency policies, or return the fair market value of the asset(s) to the Office. Assets shall be used only for the purpose of this Agreement, unless otherwise provided herein or approved by the Office in writing.
- B. The Sponsor shall be responsible for any loss or damage to assets which results from the negligence of the Sponsor or which results from the failure on the part of the Sponsor to maintain and administer that property in accordance with sound management practices.

#### **SECTION 13. RIGHT OF INSPECTION**

The Sponsor shall provide right of access to its facilities to the Office, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Agreement.

If a Landowner Agreement has been executed, it may further stipulate and define the Funding Board and the Office's right to inspect and access lands acquired or developed with Funding Board assistance.

#### **SECTION 14. STEWARDSHIP AND MONITORING**

Sponsor agrees to perform monitoring and stewardship functions as stated in the monitoring and stewardship plans as approved by the Funding Board or the Office. Sponsor further agrees to utilize, where applicable and financially feasible, any monitoring protocols recommended by the Funding Board.

#### **SECTION 15. DEBARMENT CERTIFICATION**

The Sponsor certifies it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Agreement by any Federal department or agency. If requested by the Office, the Sponsor shall complete a Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion form. Any such form completed by the Sponsor for this Agreement shall be incorporated into this Agreement by reference.

#### **SECTION 16. PROJECT FUNDING**

- A. **Additional Amounts.** The Funding Board shall not be obligated to pay any amount beyond the dollar amount as identified in this Agreement, unless an additional amount has been approved in advance by the Funding Board or Director and incorporated by written amendment into this Agreement.
- B. **Before the Agreement.** No expenditure made, or obligation incurred, by the Sponsor before the effective date of this Agreement shall be eligible for grant funds, in whole or in part, unless specifically provided for by Funding Board policy. The dollar amounts identified in this Agreement may be reduced as necessary to exclude any such expenditure from reimbursement.
- C. **After the Period of Performance.** No expenditure made, or obligation incurred, following the period of performance shall be eligible, in whole or in part, for grant funds hereunder. In addition to any remedy the Funding Board may have under this Agreement, the amounts identified in this Agreement shall be reduced to exclude any such expenditure from participation.

#### **SECTION 17. PROJECT REIMBURSEMENTS**

- A. **Compliance and Payment.** The obligation of the Office to pay any amount(s) under this Agreement is expressly conditioned upon strict compliance with the terms of this Agreement by the Sponsor.
- B. **Compliance and Retainage.** The Office reserves the right to withhold disbursement of the final ten percent (10%) of the total amount of the grant to the Sponsor until the Project has been completed and approved by the Director. A Project is considered "complete" when:
  - 1. all approved or required activities outlined in the Agreement are complete;
  - 2. on-site signs are in place (if applicable);
  - 3. a final Project report is submitted to the Office with the Sponsor's final request for reimbursement;
  - 4. the completed Project has been approved by the Office;
  - 5. final amendments have been processed; and
  - 6. fiscal transactions are complete.
- C. **Invoice Frequency.** Invoices are required at least once a quarter from state agency sponsors and at least once a year from all other sponsors. The year-end invoice should include expenditures through June 30, the last day of the State's fiscal year and be submitted no later than July 15th. Final reimbursement requests should be submitted to the Office within ninety (90) days of the completion of the Project, funding end date, or the termination date, whichever comes first.

#### **SECTION 18. ADVANCE PAYMENTS**

Advance payments of or in anticipation of goods or services to be provided under this Agreement are limited to salmon grants and must comply with SRFB policy.

#### **SECTION 19. NON-AVAILABILITY OF FUNDS**

If amounts sufficient to fund the grant made under this Agreement are not appropriated by the Washington State Legislature, or if such funds are not allocated by the Washington State Office of Financial Management (OFM) to the Office for expenditure for this Agreement in any biennial fiscal period, the Office shall not be obligated to pay any remaining unpaid portion of this grant unless and until the necessary action by the Legislature or OFM occurs. If the Office participation is suspended under this section for a continuous period of one year, the Office's obligation to provide any future funding under this Agreement shall terminate. Termination of the Agreement under this section is not subject to appeal by the Sponsor.

#### **SECTION 20. RECOVERY OF PAYMENTS**

In the event that the Sponsor fails to expend funds under this Agreement in accordance with state and federal laws, and/or the provisions of the Agreement, the Office reserves the right to recover grant award funds in the amount equivalent to the extent of noncompliance in addition to any other remedies available at law or in equity.

The Sponsor shall reimburse the Office for any overpayment or erroneous payments made under the Agreement. Repayment by the Sponsor of such funds under this recovery provision shall occur within 30 days of demand by the Office. Interest shall accrue at the rate of twelve percent (12%) per annum from the time that payment becomes due and owing.

#### **SECTION 21. COVENANT AGAINST CONTINGENT FEES**

The Sponsor warrants that no person or selling agent has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide employees or bona fide established agents maintained by the Sponsor for the purpose of securing business. The Office shall have the right, in the event of breach of this clause by the Sponsor, to annul this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration or recover by other means the full amount of such commission, percentage, brokerage or contingent fee.

#### **SECTION 22. PROVISIONS APPLYING TO DEVELOPMENT/RESTORATION PROJECTS**

The following provisions shall be in force only if the Project described in this Agreement is for development/restoration of land or facilities for outdoor recreation, habitat conservation, or salmon recovery:

- A. **Construction Document Review and Approval.** The Sponsor agrees to submit one copy of all construction plans and specifications to the Office for review. Review and approval by the Office will be for compliance with the terms of this Agreement.
- B. **Contracts for Construction.** Sponsor shall award all contracts for construction using whatever method is appropriate and legal for the Sponsor.
- C. **Construction Contract Change Order.** Only change orders that significantly reduce or change the scope of the Project as described to and approved by the Funding Board or the Office must receive prior written approval.
- D. **Control and Tenure.** Appropriate control and tenure of the land proposed for use must be executed and documented.
- E. **Nondiscrimination.** Except where a nondiscrimination clause required by a federal funding agency is used, the Sponsor shall insert the following nondiscrimination clause in each contract for construction of this Project:

"During the performance of this contract, the Sponsor agrees to comply with all federal and state nondiscrimination laws, regulations and policies."

## **SECTION 23. PROVISIONS APPLYING TO ACQUISITION PROJECTS**

The following provisions shall be in force only if the Project described in this Agreement is for the acquisition of interest in real property for outdoor recreation, habitat conservation, or salmon recovery purposes:

- A. **Evidence of Land Value.** Before disbursement of funds by the Office as provided under this Agreement, the Sponsor agrees to supply evidence to the Office that the land acquisition cost has been established per Funding Board policy.
- B. **Evidence of Title.** The Sponsor agrees to show the type of ownership interest for the property that has been acquired. This shall be done before any payment of financial assistance.
- C. **Deed of Right to Use Land for Public Purposes.** The Sponsor agrees to execute an instrument or instruments which contain:
  - 1. The legal description of the property acquired under this Agreement;
  - 2. A conveyance to the State of Washington of the right to use the described real property forever for the purpose identified in the Agreement; and
  - 3. A requirement to comply with applicable statutes, rules, and the Funding Board policies with respect to conversion of use.
- D. **Assignment of Right.** When acquiring a conservation easement, the Sponsor agrees to execute an instrument or instruments that contain:
  - 1. The legal description of the conservation easement acquired under this Agreement;
  - 2. An assignment to the State of certain rights for access to and stewardship of the property covered by the conservation easement;
  - 3. Acknowledgement of the right of the Funding Board and the Office for enforcement of the provisions of the conservation easement; and
  - 4. A statement that the Sponsor will retain all responsibility for obligations under the terms of the conservation easement.
- E. **Real Property Acquisition and Relocation Assistance**
  - 1. When federal funds are part of this Agreement, the Sponsor agrees to comply with the terms and conditions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 84 Stat. 1894 (1970)--Public Law 91-646, as amended by the Surface Transportation and Uniform Relocation Assistance Act, PL 100-17-1987, and applicable regulations and procedures of the federal agency implementing that Act.
  - 2. When state funds are part of this Agreement, the Sponsor, if required by law, agrees to comply with the terms and conditions of the Uniform Relocation Assistance and Real Property Acquisition Policy of the State of Washington, Chapter 8.26.010 RCW, and Chapter 468-100 WAC.
  - 3. **Housing and Relocation.** In the event that housing and relocation costs, as required by federal law set out in subsection (1) above and/or state law set out in subsection (2) above, are involved in the execution of this Project, the Sponsor agrees to provide any housing and relocation assistance required.

## **SECTION 24. HAZARDOUS SUBSTANCES**

- A. **Definition.** "Hazardous substance," as defined in Chapter 70.105D.020 (7) RCW, means:
  - 1. Any dangerous or extremely hazardous waste as defined in Chapter 70.105.010(5) and (6) RCW, or any dangerous or extremely dangerous waste designated by rule pursuant to Chapter 70.105 RCW;
  - 2. Any hazardous substance as defined in Chapter 70.105.010(14) RCW or any hazardous substance as defined by rule pursuant to Chapter 70.105. RCW;
  - 3. Any substance that, on March 1, 1989, is a hazardous substance under section 101(14) of the federal cleanup law, 42 U.S.C. Sec. 9601(14);
  - 4. Petroleum or petroleum products; and



5. Any substance or category of substances, including solid waste decomposition products, determined by the director [or director's designee of the department of ecology] by rule to present a threat to human health or the environment if released into the environment.
  6. The term hazardous substance does not include any of the following when contained in an underground storage tank from which there is not a release: Crude oil or any fraction thereof or petroleum, if the tank is in compliance with all applicable federal, state, and local law.
- B. Certification. The Sponsor shall inspect, investigate, and conduct an environmental audit of the proposed acquisition site for the presence of hazardous substances and certify:
- (1) No hazardous substances were found on the site, or
  - (2) Any hazardous substances found have been treated and/or disposed of in compliance with applicable state and federal laws, and the site deemed "clean."
- C. Responsibility. Nothing in this provision alters the Sponsor's duties and liabilities regarding hazardous substances as set forth in Chapter 70.105D RCW.
- D. Hold Harmless. The Sponsor will defend, protect and hold harmless the Office and any and all of its employees and/or agents, from and against any and all liability, cost (including but not limited to all costs of defense and attorneys' fees) and any and all loss of any nature from any and all claims or suits resulting from the presence of, or the release or threatened release of, hazardous substances on the property being acquired.

## **SECTION 25. RESTRICTION ON CONVERSION OF FACILITY TO OTHER USES**

The Sponsor shall not at any time convert any real property acquired or any facility developed pursuant to this Agreement to uses other than those purposes for which assistance was originally approved, without the approval of the Funding Board or Director, in compliance with applicable statutes, rules, and Funding Board policies as identified in this Agreement. It is the intent of Funding Board's conversion policy that all lands acquired and all lands developed with funding assistance from the Funding Board remain in the public domain in perpetuity unless otherwise identified in the Agreement.

- A. By Funding Board policy a conversion may occur under any of the following circumstances:
1. Conveyance. Property interests are conveyed for purposes inconsistent with the intent of the Agreement and the funding source.
  2. Use. Non-eligible uses (public or private) are made of the Project area, or portion thereof.
  3. Eligibility. Non-eligible facilities are developed within the Project area without prior approval of the Funding Board or the Office.
  4. Termination of Use/Non-Conformance. The property acquired or project developed no longer meets or conforms to the intent of the Agreement or the funding source.
- B. Element Change. When approved by the Funding Board or Director, certain elements may be deleted from the Agreement without invoking the requirement to replace the elements. Such deletions are allowed when the Funding Board or Director determines that the elements are not needed or cannot be retained due to one or more of the following conditions:
1. Obsolescence
  2. Extraordinary vandalism
  3. Acts of Nature
  4. Designed life expectancy reached
  5. Fire
  6. Property or property rights lost as a result of legal action
  7. ICC National Trails System Act reversion order (*National Trails System Act 8(d)*, 16 U.S.C. § 1247(d); WAC 286-27-060(2)).

## **SECTION 26. CONSTRUCTION, OPERATION, USE AND MAINTENANCE OF ASSISTED PROJECTS**

Sponsors must ensure that properties or facilities assisted with Funding Board funds, including undeveloped sites, are built, operated, used, and maintained:

- A. According to applicable federal, state, and local laws and regulations, including public health standards and building codes.
- B. In a reasonably safe condition for the project's intended use.
- C. Throughout its estimated life so as to prevent undue deterioration.
- D. In compliance with all federal and state nondiscrimination laws, regulations and policies.

Facilities open to the public must:

- E. Follow all state and federal accessibility guidelines.
- F. Appear attractive and inviting to the public except for brief installation, construction, or maintenance periods.
- G. Be available for use at reasonable hours and times of the year, according to the type of area or facility.

## **SECTION 27. INCOME AND INCOME USE**

- A. Income.
  - 1. Compatible source. The source of any income generated in a Funding Board assisted Project or project area must be compatible with the funding source and the Agreement.
  - 2. Fees. User and/or other fees may be charged in connection with land acquired or facilities developed with Funding Board grants if the fees are consistent with the:
    - (a) Value of any service(s) furnished;
    - (b) Value of any opportunity(ies) furnished; and
    - (c) Prevailing range of public fees in the state for the activity involved.

*Excepted are Firearms and Archery Range Recreation Program safety classes (firearm and/or hunter) for which a facility/range fee must not be charged (Chapter 79A.252.210 RCW).*
- B. Income use. Regardless of whether income or fees in a Funding Board-assisted area (including entrance, utility corridor permit, cattle grazing, timber harvesting, farming, etc.) are gained during or after the reimbursement period cited in the Agreement, unless precluded by state law, the revenue may only be used to offset:
  - 1. the Sponsor's matching funds; and/or
  - 2. the Project's total cost; and/or
  - 3. the expense of operation, maintenance, stewardship, monitoring, and/or repair of the facility or program assisted by the Funding Board grant; and/or
  - 4. the expense of operation, maintenance, stewardship, monitoring, and/or repair of other similar units in the Sponsor's system; and/or
  - 5. capital expenses for similar acquisition and/or development.

## **SECTION 28. PREFERENCES FOR RESIDENTS**

Sponsors shall not express a preference for users of grant assisted projects on the basis of residence (including preferential reservation, membership, and/or permit systems) except that reasonable differences in admission and other fees may be maintained on the basis of residence. Even so, the Funding Board discourages the imposition of differential fees. Fees for nonresidents must not exceed twice the fee imposed on residents. Where there is no fee for residents but a fee is charged to nonresidents, the nonresident fee shall not exceed the amount that would be imposed on residents at comparable state or local public facilities.

## **SECTION 29. PROVISIONS RELATED TO NON-PROFIT OR NOT-FOR-PROFIT SPONSORS**

A non-profit or not-for-profit organization sponsor shall:

- A. Maintain a non-profit or not-for-profit status (including registering with the Washington Secretary of State) throughout the Sponsor's obligation to the Project as identified in this Agreement.
- B. Notify the Office prior to dissolution and within 30 days of dissolution the Sponsor shall name a qualified successor that will agree in writing to assume any on-going project responsibilities. A qualified successor is any party eligible to apply for funds in the subject grant program and capable of complying with the terms and conditions of this Agreement. The Office will process an amendment transferring the Sponsor's obligation to the qualified successor.
- C. Provide for operation and maintenance of the project. Should the Sponsor fail in this obligation for any reason, the Project will be considered converted or a failed project, and be subject to all remedies available to the Funding Board and the Office.

## **SECTION 30. LIABILITY INSURANCE REQUIREMENTS FOR FIREARM RANGE SPONSORS**

- A. The Sponsor<sup>1</sup> shall procure an endorsement, or other addition, to liability insurance it may currently carry, or shall procure a new policy of liability insurance, in a total coverage amount the Sponsor deems adequate to ensure it will have resources to pay successful claims of persons who may be killed or injured, or suffer damage to property, while present at the range facility to which this grant is related, or by reason of being in the vicinity of that facility; provided that the coverage shall be at least one million dollars (\$1,000,000) for the death of, or injury to, each person.
- B. The liability insurance policy, including any endorsement or addition, shall name Washington State, the Funding Board, and the Office as additional insureds and shall be in a form approved by the Funding Board or Director.
- C. The policy, endorsement or other addition, or a similar liability insurance policy meeting the requirements of this section, shall be kept in force throughout the Sponsor's obligation to the Project as identified in this Agreement.
- D. The policy, as modified by any endorsement or other addition, shall provide that the issuing company shall give written notice to the Office not less than thirty (30) calendar days in advance of any cancellation of the policy by the insurer, and within ten (10) calendar days following any termination of the policy by the Sponsor.
- E. The requirement of Subsection A through D above shall not apply if the Sponsor is a federal, state, or municipal government which has established a program of self-insurance or a policy of self-insurance with respect to claims arising from its facilities or activities generally, including such facilities as firearms or archery ranges, when the applicant declares and describes that program or policy as a part of its application to the Funding Board.
- F. By this requirement, the Funding Board and the Office does not assume any duty to any individual person with respect to death, injury, or damage to property which that person may suffer while present at, or in the vicinity of, the facility to which this grant relates. Any such person, or any other person making claims based upon such death, injury, or damage, must look to the Sponsor, or others, for any and all remedies that may be available by law.

## **SECTION 31. REQUIREMENTS OF THE NATIONAL PARK SERVICE**

If the Project has been approved by the National Park Service, United States Department of the Interior, for assistance from the Federal Land and Water Conservation Fund (LWCF), the Agreement General Provisions in Section 660.3 Attachment B of the *L&WCF Grants-in-Aid Manual* as now existing or hereafter amended are made part of this Agreement, and the Sponsor shall also abide by these Agreement General Provisions. Further, the Sponsor agrees to provide the Office with reports or documents needed to meet the requirements of the Agreement or Section 660.3 Attachment B of the *L&WCF Grants-in-Aid Manual*.

<sup>1</sup> As used in this Section, Sponsor refers to Firearms Range Sponsors.

## **SECTION 32. ORDER OF PRECEDENCE**

This Agreement is entered into, pursuant to, and under the authority granted by applicable federal and state laws. The provisions of the Agreement shall be construed to conform to those laws. In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute, rule, or policy or procedure, the inconsistency shall be resolved by giving precedence in the following order:

- A. Applicable federal and/or state statutes, regulations, policies and procedures including applicable federal Office of Management and Budget (OMB) circulars and federal and state executive orders;
- B. Project Agreement including attachments;
- C. Additional Provisions or Modifications of General Provisions;
- D. General Provisions.

## **SECTION 33. AMENDMENTS**

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

## **SECTION 34. LIMITATION OF AUTHORITY**

Only the Office or Office's delegate by writing (delegation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Agreement. Furthermore, any alteration, amendment, modification, or waiver or any clause or condition of this Agreement is not effective or binding unless made in writing and signed by the Office.

## **SECTION 35. WAIVER OF DEFAULT**

Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of the Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Agreement unless stated to be such in writing, signed by the Director, or the Director's designee, and attached to the original Agreement.

## **SECTION 36. APPLICATION REPRESENTATIONS -- MISREPRESENTATIONS OR INACCURACY OR BREACH**

The Funding Board and the Office rely upon the Sponsor's application in making its determinations as to eligibility for, selection for, and scope of, funding grants. Any misrepresentation, error or inaccuracy in any part of the application may be deemed a breach of this Agreement.

## **SECTION 37. TERMINATION AND OTHER REMEDIES**

The Funding Board and the Office may require strict compliance by the Sponsor with the terms of this Agreement including, but not limited to, the requirements of the applicable statutes, rules and Funding Board policies which are incorporated into this Agreement, and with the representations of the Sponsor in its application for a grant as finally approved by the Funding Board.

The Funding Board or the Director, may suspend, or may terminate, the obligation to provide funding to the Sponsor under this Agreement:

- A. In the event of any breach by the Sponsor of any of the Sponsor's obligations under this Agreement; or
- B. If the Sponsor fails to make progress satisfactory to the Funding Board or Director toward completion of the Project by the completion date set out in this Agreement.

In the event this Agreement is terminated by the Funding Board or Director, under this section or any other section after any portion of the grant amount has been paid to the Sponsor under this Agreement, the Funding Board or Director may require that any amount paid be repaid to the Office for redeposit into the account from which the funds were derived.

The Funding Board and the Office may enforce this Agreement by the remedy of specific performance, which usually will mean completion of the Project as described in this Agreement. However, the remedy of specific performance shall not be the sole or exclusive remedy available to the Office. No remedy available to the Funding Board or the Office shall be deemed exclusive. The Funding Board or the Office may elect to exercise any, any combination, or all of the remedies available to it under this Agreement, or under any provision of law, common law, or equity.

### **SECTION 38. TERMINATION FOR CONVENIENCE**

Except as otherwise provided in this Agreement, the Office may, by ten (10) days written notice, beginning on the second day after the mailing, terminate this Agreement, in whole or in part. If this Agreement is so terminated, the Office shall be liable only for payment required under the terms of this Agreement for services rendered or goods delivered prior to the effective date of termination.

### **SECTION 39. DISPUTE HEARING**

Except as may otherwise be provided in this Agreement, when a dispute arises between the Sponsor and the Funding Board, which cannot be resolved, either party may request a dispute hearing according to the process set out in this section. Either party's request for a dispute hearing must be in writing and clearly state:

- A. The disputed issues;
- B. The relative positions of the parties;
- C. The Sponsor's name, address, project title, and the assigned project number.

In order for this section to apply to the resolution of any specific dispute or disputes, the other party must agree in writing that the procedure under this section shall be used to resolve those specific issues. The dispute shall be heard by a panel of three persons consisting of one person chosen by the Sponsor, one person chosen by the Director, and a third person chosen by the two persons initially appointed. If a third person cannot be agreed upon, the third person shall be chosen by the Funding Board's Chair.

Any hearing under this section shall be informal, with the specific processes to be determined by the disputes panel according to the nature and complexity of the issues involved. The process may be solely based upon written material if the parties so agree. The disputes panel shall be governed by the provisions of this Agreement in deciding the disputes.

The parties shall be bound by the decision of the disputes panel, unless the remedy directed by that panel shall be without the authority of either or both parties to perform, as necessary, or is otherwise unlawful.

Request for a disputes hearing under this section by either party shall be delivered or mailed to the other party. The request shall be delivered or mailed within thirty (30) days of the date the requesting party has received notice of the action or position of the other party which it wishes to dispute. The written agreement to use the process under this section for resolution of those issues shall be delivered or mailed by the receiving party to the requesting party within thirty (30) days of receipt by the receiving party of the request.

All costs associated with the implementation of this process shall be shared equally by the parties.

### **SECTION 40. ATTORNEYS' FEES**

If either party brings litigation to enforce any term or condition of this Agreement, or as a result of this Agreement, the prevailing party shall be awarded its reasonable attorneys' fees together with necessary fees, expenses, and costs incurred for such litigation at both trial and appellate levels, as well as in obtaining execution of judgment. The reasonableness of such costs and attorneys' fees shall be determined by the court and not a jury.

#### **SECTION 41. GOVERNING LAW/VENUE**

This Agreement shall be construed and interpreted in accordance with the laws of the State of Washington. In the event of a lawsuit involving this Agreement, venue shall be proper only in Thurston County Superior Court. The Sponsor, by execution of this Agreement acknowledges the jurisdiction of the courts of the State of Washington.

In the cases where this agreement is between the Funding Board and a federally recognized Indian tribe, the following Governing Law/Venue applies:

- A. The State of Washington agrees that it shall initiate any lawsuit against a federally recognized Indian tribe arising out of or relating to the performance, breach or enforcement of this agreement in Federal Court. Interpretation shall be according to the law of the State of Washington. In the event that the Federal Court determines that it lacks subject matter jurisdiction to resolve the dispute between the State and Tribal Party, then the parties agree to venue in Thurston County Superior Court, but the parties agree that the matter shall not be pursued in superior court unless there is a Federal Court determination that it lacks subject matter jurisdiction.
- B. Any judicial award, determination, order, decree or other relief, whether in law or equity or otherwise, resulting from the action shall be binding and enforceable upon the parties. Any money judgment or award against the Tribe, tribal officers and members, or the State of Washington and its officers and employees may not exceed the amount provided for in Section F- Project Funding of the Agreement.
- C. The Tribe hereby waives its sovereign immunity as necessary to give effect to this section, and the State of Washington has waived its immunity to suit in state court. These waivers are only for the benefit of the Tribe and State and shall not be enforceable by any third party or by any assignee or delegate of the parties. In any enforcement action, the parties shall bear their own enforcement costs, including attorneys' fees.

#### **SECTION 42. SEVERABILITY**

The provisions of this Agreement are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Agreement.