

Grant Mgr. \_\_\_\_\_  
Section Mgr. \_\_\_\_\_  
Fiscal \_\_\_\_\_  
Deputy Director \_\_\_\_\_

**SRFB Cash Advance Plan for NOAA-Fisheries,  
As a Subrecipient of Grant Funds  
From Skagit River System Cooperative (SRSC)**

January 16, 2008

Two juvenile salmon nearshore assessments, sponsored by the SRSC, were funded on December 13, 2007 by the SRFB (07-1589N & 07-1863N). The SRSC is a non-profit-tribal organization.

A portion of the scope of work (~40%) will be contracted with a federal agency – NOAA Fisheries – to conduct the juvenile salmon sampling and genetic analysis. There are other potential contractors to conduct this work, however, due to NOAA's existing equipment and technical capability their services cannot be matched (scientifically and/or cost effectiveness). NOAA is providing significant match to these proposals.

In total, \$347,100 of \$873,295 PSAR funds, or 40%, is to be contracted with NOAA over a three year period. The SRSC is currently negotiating a "special studies agreement" with NOAA and since they are not a federal or state agency, payment is required upfront.

The current SRFB cash advance policy (WAC 420-12-060 (5) and SRFB Cash Advance Policy, Reimbursement Manual #8, Tab C) is designed to provide funds to grantees in situations where it would be difficult for grantees to implement the project on a reimbursement basis. The policy allows advances, not to exceed 90% of the SRFB share, for 90 days of expenditures, with reimbursement paperwork submitted in 120 days.

The SRSC originally inquired about an advance of the full 40% (\$347,100) over the next three years. SRFB staff thought this was not feasible and began discussing other options, like annual advances.

After recent discussions with Rachael, Brian and Mark an action plan was developed to meet the sponsor's need on a one-time basis:

Allow annual advances for the next three years. This essentially equates to advancing approximately 13% of the PSAR funds per year.

The SRSC will be able to satisfy the annual advances within the 120 day period for submitting reimbursement paperwork. NOAA will then submit annual reports to SRSC and the SRFB on what was accomplished during the time period.

A copy of the SRSC and NOAA Fisheries "special studies agreement" will be submitted to the SRFB for the two project files referenced above.