

EMAILED1/26/15

RECREATION AND CONSERVATION OFFICE

FORM A-19 State of Washington

INVOICE VOUCHER

Agency Name
Recreation and Conservation Office P.O. Box 40917 Olympia, WA 98504-0917

Sponsor's Certificate. I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion or Vietnam era or disabled veterans status.

Sponsor
Chelan-Douglas Land Trust FINANCIAL DEPT PO Box 4481 Wenatchee, WA 98807

BY

Accounting Mgr 1/26/15
(TITLE) (DATE)

Category 4: Backup documentation to be submitted upon request

To Be Completed By Sponsor							
Project Number	13-1287 A	Billing #	3	From:	12/1/14	Billing Period To:	12/31/14
Project Name	Nason Creek UWP Horseshoe Bend Acquis					This is a Final Billing? Yes () No (X)	
CATEGORIES:	Project Agreement	Previous Expenditures To Date			Costs For This Billing		
		Expenditure	Non-Reimbursable Amount	Total	Expenditures	Non-Reimbursable Match	Total
				\$0.00			
Property				\$0.00			
Incidentals		\$6,173.85		\$6,173.85	5271.50		5271.50
Property/Inc Subtotal	\$320,300.00	\$6,173.85		\$6,173.85			
Admin Costs	\$16,415.00	\$5,207.60		\$5,207.60	37.79		37.79
Acquisition Total	\$344,715.00	\$11,381.46		\$11,381.46			
	\$344,715.00	\$11,381.46		\$11,381.46	5309.29		5309.29

FUNDING & EXPENDITURE FORMULA
For RCO Use ONLY

Agreement Information				Previous RCO Reimbursements			
Sponsor:	15.00225%	\$51,715.00	Total Billed	\$11,381.46			
RCO Federal:			Share Billed	\$9,673.99			
RCO: SALMON FED PROJ	84.99775%	\$293,000.00	Share Approved	\$9,673.99 3.30%			
			Advance Balance	\$0.00			
			Match Owed Balance	\$0.00			
			Share Retained	\$0.00			
			Share Paid	\$9,673.99 3.30%			
Agreement Total:	100.00000%	\$344,715.00	Match Bank	\$0.00			
Doc Date	Current Doc. No.		Ref Doc#	Vendor Number	Vendor Message		
<u>1/28/15</u>	<u>15794010</u>		7572	SWV0016389-00	13-1287 A		
Tran Code	Fund	Appn Index	Prog Index	Sub Obj/SubSub Obj	Project #	Amount	Billing #
210	001	P21	98104	NZ	7572	4512.77	3
Certification For Payment							
<u>Mac Dubois</u> <u>1/27/15</u>				<u>my</u> <u>1/28/15</u>			
Project Manager/Date				Accounting/Date			

INTERNAL BILLING CHECKLIST - PAGE 1
Invoice #: , **Received Date:** 1/26/2015
Billing Period: 120114-123114

☒ **PRIORITY PAYMENT**
Backlog Date: 10/28/2016

PROJECT INFORMATION

Project #: 13-1287	Contract Period: 12/4/2013 to 6/30/2016
Project Type: Acquisition	Primary Program: SALMON FED PROJ
Sponsor: Chelan-Douglas Land Trust	Pending Amendment: No
Project Name: Nason Creek UWP Horseshoe Bend Acquisition	Admin Limit: 5.00%
Project Contact: Mickey Fleming	A&E Limit: 30.00%
Phone #: (509) 667-9708 26	Fiscal Year: 2014

FINANCIAL INFORMATION (includes data for this pending billing)

RCO Amt: \$293,000.00	84.997752%	Retainage (Withheld) Paid:	\$0.00
Match Amt: \$51,715.00	15.002248%	Retainage (Withheld) to Date:	\$0.00
Proposed Payment:	\$4,512.77 ✓	Planned Retainage:	10.00%
Proposed Payment to Date:	\$14,186.76	Advance Balance:	\$0.00
Other "In Process" Invoices:	\$0.00	Match Bank Balance:	\$0.00
Total RCO Paid to Date:	\$9,673.99 3.30%	Match Owed Balance:	\$0.00
A&E Reported to Date:	\$0.00 0.00%	Final Billing:	No
Admin Reported to Date:	\$5,245.39 31.95%	Total Cost Exceeded:	No
		A&E Limit Exceeded:	No
		Admin Limit Exceeded:	No

FISCAL STAFF

GRANT MANAGER (Marc Dubowski)

Review For

- ☒ Required docs
- ☒ Acceptable dates
- ☒ Accurate math
- ☐ Questionable costs

Review

- ☒ Eligible costs
- ☐ Milestones
- ☐ Narrative
- ☐ Special Conditions
- ☐ Acquisition docs
- ☐ Batch edits
- ☒ Sign A-19

Final Billing

- ☐ Final Inspection
- ☐ Review as built plans/parcel maps, other plans
- ☐ Amend legal description/ scope
- ☐ Worksites updated
- ☐ Accept final report

Fiscal Action Needed

- ☒ Pay as calculated
- ☐ Update and pay
- ☐ Adjust retainage to ____ %
- ☐ Close short / close project
- ☐ Close short / leave active
- ☐ Close project
- ☐ Delete billing and recycle
- ☐ Delete and return to sponsor
- ☐ Closed Not Completed - Reason _____

Comments/Questions

Fiscal Notes

Entered By: *MM* **Date:** 01/26/2015

GM Initials: *MD*

Date: *1/27/15*

INTERNAL BILLING CHECKLIST - PAGE 2

Project Number: 13-1287

RCO Billing #: 3

PROPERTY INFORMATION (for this billing)

Worksite Number - Property Name	# Acres	Appraisal	Appraisal Review	Land Donation	Easement/ Deed	Assignment/ Deed of Right	Title Policy	Haz Sub Cert	Map
#1 - Alberg	0.00								

- ☐ Cross check legal documents
- ☐ Verify required elements on conservation easement
- ☐ Eligibility of property

PROPERTY INFORMATION (from previous billings)

Worksite Number - Property Name	# Acres	Appraisal	Appraisal Review	Land Donation	Easement/ Deed	Assignment/ Deed of Right	Title Policy	Haz Sub Cert	Map
#1 - Coaker	0.00								

Milestones (Past Due or Critical)

Critical	Milestone	Target Date
X	Order Appraisal Review(s)	01/01/2015
X	Cultural Resources Complete	04/01/2015
X	Progress Report Submitted	06/30/2015
X	Annual Project Billing	07/31/2015
X	Purchase Agreement Signed	07/31/2015
X	Acquisition Closing	09/30/2015
X	Progress Report Submitted	12/31/2015
X	Agreement End Date	06/30/2016

SPECIAL CONDITIONS:

None

Cost Report - Acquisition

Sponsor Name: Chelan-Douglas Land Trust

RCO Project Number: 13-1287A

Project Name: Nason Creek UWP Horseshoe Bend Acquisition

RCO Invoice Number: 3

Property Name: Alberg

Category/Description	Payment Date	Vendor/Employee	Transaction Number	Expenditure (a)	Non-Reimbursable Amount (b)	Donation (c)	Total (a+b+c)
Property							
Land and Improvements							
Easement							
Lease							
Rights							
Property Total (carry forward (a) and (b+c) to A-19)							
Incidentals							
Standard Incidentals:							
Appraisal	12.15.14	Mickey Fleming	payroll	271.50			271.50
Appraisal	12.09.14	Cascade Chelan Appraisals	7051	5,000.00			5,000.00
Appraisal Review							
Baseline Inventory							
Closing and Taxes							
Environmental Audit							
Fencing							
NEPA Compliance							
Recording Fees							
Title Reports and Insurance							
Wetland Delineations							
Other Incidentals:							
Boundary Line Adjustment							
Cultural Resources							
Demolition							
Noxious Weed Control							
Relocation							
Signs							
Stewardship Plan							
Survey							
Incidentals Total (carry forward (a) and (b+c) to A-19)				5,271.50			5,271.50
Administration							
Accounting Manager	12.15.14	Tiffany Brine	payroll	37.79			37.79
Administration Total (carry forward (a) and (b+c) to A-19)				37.79			37.79
Grand Total (carry forward (a) and (b+c) to A-19)				5,309.29			5,309.29

The donation column total should equal the sum of all donation forms

If the line item is 100 percent donation, put a slash through the transaction number field

EMAILED

RECREATION AND CONSERVATION OFFICE

FORM A-19 State of Washington

12/11/14

INVOICE VOUCHER

Agency Name
Recreation and Conservation Office
P.O. Box 40917
Olympia, WA 98504-0917

Sponsor's Certificate. I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion or Vietnam era or disabled veterans status.

Sponsor
Chelan-Douglas Land Trust
FINANCIAL DEPT
PO Box 4481
Wenatchee, WA 98807

BY

Accounting Mgr 12/11/14

(TITLE)

(DATE)

Category 4: Backup documentation to be submitted upon request

To Be Completed By Sponsor

Project Number	13-1287 A	Billing #	2	From: 5/16/14	Billing Period To: 11/30/14	This is a Final Billing? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Project Name	Nason Creek UWP Horseshoe Bend Acquis					
		Previous Expenditures To Date			Costs For This Billing	
CATEGORIES:	Project Agreement	Expenditure	Non-Reimbursable Amount	Total	Expenditures	Non-Reimbursable Match
				\$0.00		
Property				\$0.00		
Incidentals		\$1,332.66		\$1,332.66	4841.20	726.18
Property/Inc Subtotal	\$328,300.00	\$1,332.66		\$1,332.66		
Admin Costs	\$16,415.00	\$4,837.88		\$4,837.88	569.72	83.46
Acquisition Total	\$344,715.00	\$5,970.54		\$5,970.54		
	\$344,715.00	\$5,970.54		\$5,970.54	5410.92	811.64
						4599.28

FUNDING & EXPENDITURE FORMULA
For RCO Use ONLY

Agreement Information			Previous RCO Reimbursements		
Sponsor:	15.00225%	\$51,715.00	Total Billed	\$5,970.54	
RCO Federal:			Share Billed	\$5,074.82	
RCO: SALMON FED PROJ	84.99775%	\$293,000.00	Share Approved	\$5,074.82	1.73%
			Advance Balance	\$0.00	
			Match Owed Balance	\$0.00	
			Share Retained	\$0.00	
			Share Paid	\$5,074.82	1.73%
Agreement Total:	100.00000%	\$344,715.00	Match Bank	\$0.00	
Doc Date	Current Doc. No.		Ref Doc#	Vendor Number	Vendor Message
12/12/14	15783672		7572	SWV0016389-00	13-1287 A
Tran Code	Fund	Appn Index	Prog Index	Sub Obj/SubSub Obj	Project #
210	001	P21	98104	NZ	7572
					Amount
					4599.17
					Billing #
					2

Certification For Payment

Project Manager/Date	Accounting/Date
<u>Mac Dubois</u> 12/12/14	<u>M</u> 12/12/14

INTERNATIONAL BILLING CHECKLIST - PAGE 1
Invoice #2, Received Date: 12/11/2014
Billing Period: 051614-113014

☒ **PRIORITY PAYMENT**
 Backlog Date: 10/28/2016

PROJECT INFORMATION

Project #:	13-1287	Contract Period:	12/4/2013 to 6/30/2016
Project Type:	Acquisition	Primary Program:	SALMON FED PROJ
Sponsor:	Chelan-Douglas Land Trust	Pending Amendment:	No
Project Name:	Nason Creek UWP Horseshoe Bend Acquisition	Admin Limit:	5.00%
Project Contact:	Mickey Fleming	A&E Limit:	30.00%
Phone #:	(509) 667-9708 26	Fiscal Year:	2014

FINANCIAL INFORMATION (includes data for this pending billing)

RCO Amt:	\$293,000.00	84.997752%	Retainage (Withheld) Paid:	\$0.00
Match Amt:	\$51,715.00	15.002248%	Retainage (Withheld) to Date:	\$0.00
Proposed Payment:	\$4,599.17	✓	Planned Retainage:	10.00%
Proposed Payment to Date:	\$9,673.99		Advance Balance:	\$0.00
Other "In Process" Invoices:	\$0.00		Match Bank Balance:	\$0.00
Total RCO Paid to Date:	\$5,074.82	1.73%	Match Owed Balance:	\$0.00
A&E Reported to Date:	\$0.00	0.00%	Final Billing:	No
Admin Reported to Date:	\$5,207.60	31.72%	Total Cost Exceeded:	No
			A&E Limit Exceeded:	No
			Admin Limit Exceeded:	No

FISCAL STAFF

GRANT MANAGER (Marc Dubowski)

Review For

- ☒ Required docs
- ☒ Acceptable dates
- ☒ Accurate math
- ☐ Questionable costs

Review

- ☒ Eligible costs
- ☐ Milestones
- ☐ Narrative
- ☐ Special Conditions
- ☐ Acquisition docs
- ☐ Batch edits
- ☒ Sign A-19

Final Billing

- ☐ Final Inspection
- ☐ Review as built plans/parcel maps, other plans
- ☐ Amend legal description/scope
- ☐ Worksites updated
- ☐ Accept final report

Fiscal Action Needed

- ☒ Pay as calculated
- ☐ Update and pay
- ☐ Adjust retainage to ____%
- ☐ Close short / close project
- ☐ Close short / leave active
- ☐ Close project
- ☐ Delete billing and recycle
- ☐ Delete and return to sponsor
- ☐ Closed Not Completed - Reason _____

Comments/Questions

Fiscal Notes

Entered By: MM Date: 12/11/2014

GM Initials: MD

Date: 12/12/14

INTERNAL BILLING CHECKLIST - PAGE 2

Project Number: 13-1287

RCO Billing #: 2

PROPERTY INFORMATION (for this billing)

Worksite Number - Property Name	# Acres	Appraisal	Appraisal Review	Land Donation	Easement/ Deed	Assignment/ Deed of Right	Title Policy	Haz Sub Cert	Map
#1 - Alberg	0.00								
#1 - Coaker	0.00								

☐ Cross check legal documents

☐ Verify required elements on conservation easement

☐ Eligibility of property

Milestones (Past Due or Critical)

Critical	Milestone	Target Date
X	Order Appraisal Review(s)	01/01/2015
X	Cultural Resources Complete	04/01/2015
X	Progress Report Submitted	06/30/2015
X	Annual Project Billing	07/31/2015
X	Purchase Agreement Signed	07/31/2015
X	Acquisition Closing	09/30/2015
X	Progress Report Submitted	12/31/2015
X	Agreement End Date	06/30/2016

SPECIAL CONDITIONS:

None

Cost Report - Acquisition

Sponsor Name: Chelan-Douglas Land Trust

RCO Project Number: 13-1287A

Project Name: Nason Creek UWP Horseshoe Bend Acquisition

RCO Invoice Number: 2

Property Name: Coaker

Category/Description	Payment Date	Vendor/Employee	Transaction Number	Expenditure (a)	Non-Reimbursable Amount (b)	Donation (c)	Total (a+b+c)
Property							
Land and Improvements							
Easement							
Lease							
Rights							
Property Total (carry forward (a) and (b+c) to A-19)							
Incidentals							
Standard Incidentals:							
Appraisal	11.07.14	Cascade Chelan Appraisers		3,500.00			3,500.00
	11.30.14	Mickey Fleming	payroll	497.75			497.75
Appraisal Review							
Baseline Inventory							
Closing and Taxes							
Environmental Audit							
Fencing							
NEPA Compliance							
Recording Fees							
Title Reports and Insurance	11.30.14	Mickey Fleming	payroll	260.19			260.19
Wetland Delineations							
Other Incidentals:							
Boundary Line Adjustment							
Cultural Resources							
Demolition							
Noxious Weed Control							
Relocation							
Signs							
Stewardship Plan	11.30.14	David Morgan	payroll	181.53			181.53
	11.30.14	David Morgan	mileage	19.60			19.60
Survey							
Incidentals Total (carry forward (a) and (b+c) to A-19)				4,459.07			4,459.07
Administration							
Lands Project Manager	11.30.14	Mickey Fleming	payroll	260.19			260.19
Accounting Manager	11.30.14	Tiffany Brine	payroll	75.59			75.59
Administration Total (carry forward (a) and (b+c) to A-19)				335.78			335.78
Grand Total (carry forward (a) and (b+c) to A-19)				4,794.85			4,794.85

The donation column total should equal the sum of all donation forms

If the line item is 100 percent donation, put a slash through the transaction number field

Cost Report - Acquisition

Sponsor Name: Chelan-Douglas Land Trust

RCO Project Number: 13-1287A

Project Name: Nason Creek UWP Horseshoe Bend Acquisition

RCO Invoice Number: 2

Property Name: Alberg

Category/Description	Payment Date	Vendor/Employee	Transaction Number	Expenditure (a)	Non-Reimbursable Amount (b)	Donation (c)	Total (a+b+c)
Property							
Land and Improvements							
Easement							
Lease							
Rights							
Property Total (carry forward (a) and (b+c) to A-19)							
Incidentals							
Standard Incidentals:							
Appraisal	11.30.14	Mickey Fleming	payroll	181.00			181.00
Appraisal Review							
Baseline Inventory							
Closing and Taxes							
Environmental Audit							
Fencing							
NEPA Compliance							
Recording Fees							
Title Reports and Insurance							
Wetland Delineations							
Other Incidentals:							
Boundary Line Adjustment							
Cultural Resources							
Demolition							
Noxious Weed Control							
Relocation							
Signs							
Stewardship Plan	11.30.14	David Morgan	payroll	181.53			181.53
	11.30.14	David Morgan	mileage	19.60			19.60
Survey							
Incidentals Total (carry forward (a) and (b+c) to A-19)				382.13			382.13
Administration							
Lands Project Manager	11.30.14	Mickey Fleming	payroll	158.37			158.37
Accounting Manager	11.30.14	Tiffany Brine	payroll	75.57			75.57
Administration Total (carry forward (a) and (b+c) to A-19)				233.94			233.94
Grand Total (carry forward (a) and (b+c) to A-19)				616.07			616.07

The donation column total should equal the sum of all donation forms

If the line item is 100 percent donation, put a slash through the transaction number field

RECREATION AND CONSERVATION OFFICE

FORM A-19 State of Washington

EMAILED

INVOICE VOUCHER

6/27/14

Agency Name
Recreation and Conservation Office P.O. Box 40917 Olympia, WA 98504-0917

Sponsor
Chelan-Douglas Land Trust FINANCIAL DEPT PO Box 4461 Wenatchee, WA 98807

Sponsor's Certificate. I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion or Vietnam era or disabled veterans status.

BY

*Jeffrey Brune**Accounting Manager 6/27/14*

(TITLE)

(DATE)

Category 4: Backup documentation to be submitted upon request

To Be Completed By Sponsor

Project Number	13-1287 A	Billing #	1	From:	12/4/13	Billing Period To:	5/15/14	This is a Final Billing?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Project Name	Nason Creek UWP Horseshoe Bend A								
CATEGORIES:	Project Agreement	Previous Expenditures To Date			Costs For This Billing				
		Expenditure	Non-Reimbursable Amount	Total	Expenditures	Non-Reimbursable Match	Total		
				\$0.00					
Land				\$0.00					
Incidentals				\$0.00	1332.66				1332.66
Land/Inc Subtotal	\$328,300.00			\$0.00					
Admin Costs	\$16,415.00			\$0.00	4637.88				4637.88
Acquisition Total	\$344,715.00			\$0.00					
	\$344,715.00			\$0.00	5970.54				5970.54

FUNDING & EXPENDITURE FORMULA
For RCO Use ONLY

Agreement Information				Previous RCO Reimbursements			
Sponsor:	15.00225%	\$51,715.00	Total Billed				
RCO Federal:			Share Billed				
RCO: SALMON FED PROJ	84.99775%	\$293,000.00	Share Approved				
			Advance Balance				
			Match Owed Balance				
			Share Retained				
			Share Paid				
Agreement Total:	100.00000%	\$344,715.00	Match Bank				
Doc Date	Current Doc. No.	Ref Doc#	Vendor Number	Vendor Message			
6-30-14	15122361	7572	SWV0015389-00	13-1287 A			
Tran Code	Fund	Appn Index	Prog Index	Sub Obj/SubSub-Obj	Project #	Amount	Billing #
210	001	P21	98104	NZ	7572	5,074.82	1

Certification For Payment

<i>Mark Sulz</i> 6/27/14	<i>Jeffrey Brune</i> 6-30-14
Project Manager/Date	Accounting/Date

INTERNAL BILLING CHECKLIST - PAGE 1
Invoice: , Received Date: 6/27/2014
Billing Period: 120413-051514

☒ **PRIORITY PAYMENT**
Backlog Date: 10/28/2016

PROJECT INFORMATION

Project #:	13-1287	Contract Period:	12/4/2013 to 6/30/2016
Project Type:	Acquisition	Primary Program:	SALMON FED PROJ
Sponsor:	Chelan-Douglas Land Trust	Pending Amendment:	No
Project Name:	Nason Creek UWP Horseshoe Bend Acquisition	Admin Limit:	5.00%
Project Contact:	Mickey Fleming	A&E Limit:	30.00%
Phone #:	(509) 667-9708 26	Fiscal Year:	2014

FINANCIAL INFORMATION (includes data for this pending billing)

RCO Amt:	\$293,000.00	84.997752%	Retainage (Withheld) Paid:	\$0.00
Match Amt:	\$51,715.00	15.002248%	Retainage (Withheld) to Date:	\$0.00
Proposed Payment:	\$5,074.82	✓	Planned Retainage:	10.00%
Proposed Payment to Date:	\$5,074.82		Advance Balance:	\$0.00
Other "In Process" Invoices:	\$0.00		Match Bank Balance:	\$0.00
Total RCO Paid to Date:	\$0.00	0.00%	Match Owed Balance:	\$0.00
A&E Reported to Date:	\$0.00	0.00%	Final Billing:	No
Admin Reported to Date:	\$4,637.88	28.25%	Total Cost Exceeded:	No
			A&E Limit Exceeded:	No
			Admin Limit Exceeded:	No

FISCAL STAFF

Review For

- ☒ Required docs
- ☒ Acceptable dates
- ☒ Accurate math
- ☐ Questionable costs

Review

- ☒ Eligible costs
- ☐ Milestones
- ☐ Narrative
- ☐ Special Conditions
- ☐ Acquisition docs
- ☐ Batch edits
- ☒ Sign A-19

Final Billing

- ☐ Final Inspection
- ☐ Review as built plans/parcel maps, other plans
- ☐ Amend legal description/scope
- ☐ Worksites updated
- ☐ Accept final report

Fiscal Action Needed

- ☐ Pay as calculated
- ☐ Update and pay
- ☐ Adjust retainage to ____%
- ☐ Close short / close project
- ☐ Close short / leave active
- ☐ Close project
- ☐ Delete billing and recycle
- ☐ Delete and return to sponsor
- ☐ Closed Not Completed - Reason _____

Comments/Questions

Fiscal Notes

Entered By: *my* Date: 06/27/2014

GM Initials: *MD*

Date: *6/27/14*

INTERNAL BILLING CHECKLIST - PAGE 2

Project Number: 13-1287

RCO Billing #: 1

PROPERTY INFORMATION (for this billing)

Worksite Number - Property Name	# Acres	Appraisal	Appraisal Review	Land Donation	Easement/Deed	Assignment/Deed of Right	Title Policy	Haz Sub Cert	Map
#1 - Alberg	0.00								
#1 - Coaker	0.00								

☐ Cross check legal documents

☐ Verify required elements on conservation easement

☐ Eligibility of property

Milestones (Past Due or Critical)

Critical	Milestone	Target Date
	Project Start	12/04/2013
X	Progress Report Submitted	06/30/2014
X	Annual Project Billing	07/31/2014
X	Order Appraisal Review(s)	08/30/2014
X	Cultural Resources Complete	09/30/2014
X	Purchase Agreement Signed	11/30/2014
X	Progress Report Submitted	12/31/2014
X	Acquisition Closing	06/30/2015
X	Progress Report Submitted	06/30/2015
X	Annual Project Billing	07/31/2015
X	Progress Report Submitted	12/31/2015
X	Agreement End Date	06/30/2016

SPECIAL CONDITIONS:

None

Cost Report - Acquisition

Sponsor Name: Chelan-Douglas Land Trust

RCO Project Number: 13-1287A

Project Name: Nason Creek UWP Horseshoe Bend Acquisition

RCO Invoice Number: 1

Property Name: Alberg

Category/Description	Payment Date	Vendor/Employee	Transaction Number	Expenditure (a)	Non-Reimbursable Amount (b)	Donation (c)	Total (a+b+c)
Property							
Land and Improvements							
Easement							
Lease							
Rights							
Property Total (carry forward (a) and (b+c) to A-19)							
Incidentals							
Standard Incidentals:							
Appraisal							
Appraisal Review							
Baseline Inventory							
Closing and Taxes							
Environmental Audit							
Fencing							
NEPA Compliance							
Recording Fees							
Title Reports and Insurance							
Wetland Delineations							
Other Incidentals:							
Boundary Line Adjustment							
Cultural Resources							
Demolition							
Noxious Weed Control							
Relocation							
Signs							
Stewardship Plan	4/15/13-5/15	Neal Hedges	payroll	529.23			529.23
	4/15/13-5/15	Hanne Beener	payroll	137.10			137.10
Survey							
Incidentals Total (carry forward (a) and (b+c) to A-19)				666.33			666.33
Administration							
Lands Project Manager	4/15/13-5/15	Mickey Fleming	payroll	2,030.42			2,030.42
Executive Director	4/15/13-5/15	Bob Bugert	payroll	181.34			181.34
Accounting Manager	4/15/13-5/15	Tiffany Brine	payroll	94.47			94.47
Mileage	4/15/13-5/15	Hanne Beener	mileage	12.71			12.71
Administration Total (carry forward (a) and (b+c) to A-19)				2,318.94			2,318.94
Grand Total (carry forward (a) and (b+c) to A-19)				2,985.27			2,985.27

The donation column total should equal the sum of all donation forms

If the line item is 100 percent donation, put a slash through the transaction number field

Cost Report - Acquisition

Sponsor Name: Chelan-Douglas Land Trust

RCO Project Number: 13-1287A

Project Name: Nason Creek UWP Horseshoe Bend Acquisition

RCO Invoice Number: 1

Property Name: Coaker

Category/Description	Payment Date	Vendor/Employee	Transaction Number	Expenditure (a)	Non-Reimbursable Amount (b)	Donation (c)	Total (a+b+c)
Property							
Land and Improvements							
Easement							
Lease							
Rights							
Property Total (carry forward (a) and (b+c) to A-19)							
Incidentals							
Standard Incidentals:							
Appraisal							
Appraisal Review							
Baseline Inventory							
Closing and Taxes							
Environmental Audit							
Fencing							
NEPA Compliance							
Recording Fees							
Title Reports and Insurance							
Wetland Delineations							
Other Incidentals:							
Boundary Line Adjustment							
Cultural Resources							
Demolition							
Noxious Weed Control							
Relocation							
Signs							
Stewardship Plan	4/15/13-5/15	Neal Hedges	payroll	529.23			529.23
	4/15/13-5/15	Hanne Beener	payroll	137.10			137.10
Survey							
Incidentals Total (carry forward (a) and (b+c) to A-19)				666.33			666.33
Administration							
Lands Project Manager	4/15/13-5/15	Mickey Fleming	payroll	2,030.42			2,030.42
Executive Director	4/15/13-5/15	Bob Bugert	payroll	181.34			181.34
Accounting Manager	4/15/13-5/15	Tiffany Brine	payroll	94.47			94.47
Mileage	4/15/13-5/15	Hanne Beener	mileage	12.71			12.71
Administration Total (carry forward (a) and (b+c) to A-19)				2,318.94			2,318.94
Grand Total (carry forward (a) and (b+c) to A-19)				2,985.27			2,985.27

The donation column total should equal the sum of all donation forms

If the line item is 100 percent donation, put a slash through the transaction number field