

## Progress Report 1/1/16-3/31/16

### Project #14-1933, Fishery Pt Neighborhood Shoreline CE Acquisition

Submitted by Debra Clausen on 04/11/2016

Accepted by Mike Ramsey on 04/18/2016

#### CONTACTS

**Primary Sponsor:** San Juan Preservation Trust

**Lead Entity:** San Juan Co Comm Dev LE

**Managing Agency:** Rec. and Conserv. Office

**Project Contact:** Barbara Courtney  
barbara@sjpt.org

**Alt Project Contact:** Debra Clausen  
debbyc@sjpt.org

**Billing Contact:** Laurie Naylor  
laurien@sjpt.org

**RCO Grant Manager:** Mike Ramsey  
mike.ramsey@rco.wa.gov

#### COSTS TO DATE

**Project Start Date:** 09/18/2014

**FundingEnd Date:** 06/30/2016

<b>Funding Formula:</b>	<b>Requested</b>		<b>Original</b>		<b>Current</b>	
Puget Sound Acq. & Restoration:	\$0.00	(0%)	\$371,000.00	(52%)	\$371,000.00	(52%)
Salmon State Projects:	\$371,000.00	(46%)	\$0.00	(0%)	\$0.00	(0%)
Sponsor Match:	\$435,000.00	(54%)	\$340,000.00	(48%)	\$340,000.00	(48%)
<b>Total:</b>	<b>\$806,000.00</b>	<b>(100%)</b>	<b>\$711,000.00</b>	<b>(100%)</b>	<b>\$711,000.00</b>	<b>(100%)</b>

**Paid To Date:** \$3,248.00

**Remaining RCO Funds:** \$367,752.00

**Advance Balance:** \$0.00

**Admin Limit:** \$12,200.00 1.75%

**A&E Limit:** \$0.00 30.00%

**Match Bank:** \$372,023.40

**Admin Spent:** \$3,248.00 0.45%

**A&E Spent:** \$0.00

**Last Released Billing:** 09/28/2015

**Pending Billing:** No

**Number of Billings:** 1

## PROGRESS REPORT QUESTIONS

#	Question	Answer	Answer Description
1 of 6	Are there any significant challenges that might hinder progress or keep you from meeting your project milestones? If so, please tell us about them.	No	The project is proceeding well and all the pieces are being assembled. Closing dates for the Wernstedt and Burn Family Trust CEs may need to be adjusted pending completion of final steps. I will work with Mike Ramsey on final steps in April.
2 of 6	Describe the work accomplished during this reporting period.		Wernstedt CE Purchase and Sale Agreement and Joint Escrow Instructions have been sent to seller for review. Wernstedt CE Baseline Present Conditions report has been prepared. Burn Family Trust CE appraisal has been completed and appraisal review has been requested.
3 of 6	Do you anticipate any changes to your project? Please describe those changes here.	No	No substantive changes are anticipated. Closing date milestones may need to be adjusted (May/June) for Wernstedt and Burn Family Trust CEs pending completion of final steps. I will work with Mike Ramsey on final steps in April.
4 of 6	If not identified in the milestones, provide property name(s) and closing date(s) for property acquired, but not yet billed to RCO.		Wernstedt CE and Burn Family Trust CE purchases are anticipated to be completed (signed/recorded) in the next reporting period.
5 of 6	Tell us about the next steps for your acquisition(s). Provide details on appraisals, negotiations, or closings for the parcels listed in the agreement that have not been purchased yet.		Burn Family Trust CE appraisal review is in process. Burn Family Trust CE Purchase & Sale Agreement and Joint Escrow Instructions are being drafted to be followed by final negotiations. The Burn Family Trust CE Baseline Present Conditions report is being prepared. Environmental Assessments are being completed for Wernstedt and Burn Family Trust CEs.
6 of 6	Tell us about work planned for the next reporting period.		Work planned for the next reporting period includes final negotiations, purchasing, signing and recording the Wernstedt and Burn Family Trust CEs w/Assignment of Rights followed by completion of a Stewardship Plan for each Conservation Easement.

## MILESTONES

Milestone	Target Date	Description	Completed	Delayed	New	Progress/Reason for Delay
					Target Date	
Project Start	09/18/2014	SRFB funding award date	X			
Order Appraisal(s)	11/15/2014	Two Northern Lights LLC & CT Burn Properties	X			
Baseline Documentation to RCO	12/20/2014	Two Northern Lights LLC & CT Burn Properties	X			
Environmental Assess Complete	12/20/2014	Two Northern Lights LLC & CT Burn Properties	X			
Acquisition Closing	12/31/2014	Two Northern Lights LLC & CT Burn Properties	X			
Order Appraisal Review(s)	01/15/2015	Two Northern Lights LLC & CT Burn Properties	X			
Progress Report Submitted	01/31/2015		X			
Recorded Acq Documents to RCO	03/31/2015	Two Northern Lights LLC & CT Burn Properties	X			
Stewardship Plan to RCO	03/31/2015	Two Northern Lights LLC & CT Burn Properties	X			
Order Appraisal(s)	03/31/2015	Burn Family Trust & Wernstedt Properties	X			
Order Appraisal Review(s)	06/30/2015	Burn Family Trust & Wernstedt Properties	X			
Progress Report Submitted	06/30/2015		X			
Annual Project Billing	07/31/2015		X			
Progress Report Submitted	12/31/2015		X			
Progress Report Submitted	03/31/2016		X			
Purchase Agreement Signed	04/30/2016	Burn Family Trust & Wernstedt Properties				
Baseline Documentation to RCO	04/30/2016	Burn Family Trust & Wernstedt Properties				
Acquisition Closing	04/30/2016	Burn Family Trust & Wernstedt Properties				
Environmental Assess Complete	04/30/2016	Burn Family Trust & Wernstedt Properties				
Recorded Acq Documents to RCO	05/31/2016	Burn Family Trust & Wernstedt Properties				
Stewardship Plan to RCO	05/31/2016	Burn Family Trust & Wernstedt Properties				
Final Report in PRISM	06/30/2016					
Agreement End Date	06/30/2016					
Annual Project Billing	07/31/2016					
Final Billing to RCO	09/30/2016					