

## Progress Report 8/1/15-1/19/16

### Project #14-1299, Willow Creek Daylighting Preliminary Design

Submitted by Keeley O'Connell on 01/19/2016

Accepted by Josh Lambert on 01/21/2016

#### CONTACTS

**Primary Sponsor:** City of Edmonds

**Lead Entity:** WRIA 8 LE (King County)

**Managing Agency:** Rec. and Conserv. Office

**Project Contact:** Jerry Shuster  
Jerry.Shuster@edmondswa.gov

**Alt Project Contact:** Keeley O'Connell  
keeley@natureinsightconsulting.com

**RCO Grant Manager:** Josh Lambert  
Josh.Lambert@rco.wa.gov

#### COSTS TO DATE

**Project Start Date:** 12/04/2014

**FundingEnd Date:** 06/30/2017

<b>Funding Formula:</b>	<b>Requested</b>		<b>Original</b>		<b>Current</b>	
Salmon Federal Projects:	\$0.00	(0%)	\$157,331.00	(81%)	\$157,331.00	(81%)
Salmon State Projects:	\$157,331.00	(81%)	\$0.00	(0%)	\$0.00	(0%)
Sponsor Match:	\$36,160.00	(19%)	\$36,160.00	(19%)	\$36,160.00	(19%)
<b>Total:</b>	<b>\$193,491.00</b>	<b>(100%)</b>	<b>\$193,491.00</b>	<b>(100%)</b>	<b>\$193,491.00</b>	<b>(100%)</b>
<b>Paid To Date:</b>	<b>\$0.00</b>					
<b>Remaining RCO Funds:</b>	<b>\$157,331.00</b>					
<b>Advance Balance:</b>	<b>\$0.00</b>		<b>Match Bank:</b>	<b>\$0.00</b>	<b>Last Released Billing:</b>	
					<b>Pending Billing:</b>	No
<b>Admin Limit:</b>	<b>\$0.00</b>		<b>Admin Spent:</b>	<b>\$0.00</b>	<b>Number of Billings:</b>	0
<b>A&amp;E Limit:</b>	<b>\$0.00</b>		<b>A&amp;E Spent:</b>	<b>\$0.00</b>		

#### PROGRESS REPORT QUESTIONS

#	Question	Answer	Answer Description
1 of 4	Are there any significant challenges that might hinder progress or keep you from meeting your project milestones? If so, please tell us about them.	Yes	Progress on this project was delayed as the City of Edmonds Parks and Rec Dept completed a Master Plan for Marina Beach Park that accomodates a daylighted Willow Creek channel. That process was completed in October 2015 and awaits adopted by City Council into the City's operations plan. In addition, Jerry Shuster has resigned from the City of Edmonds and the City anticipates a 2-3 month gap until his position is replaced. The City has therefore extended their contract with their contracted project manager, Keeley O'Connell, to cover the additional work load to keep this project moving forward until staffing is replaced.
2 of 4	Describe the work accomplished during this reporting period.		The City has retained Shannon & Wilson as their consultant on this project and is working with the consultant to develop the scope of work for this design phase.
3 of 4	Do you anticipate any changes to your project? Please describe those changes here.	Yes	We anticipate we will need to update project milestones with RCO as soon as a contract and scope of work is signed with the consultant.
4 of 4	Tell us about work planned for the next reporting period.		We anticipate to have Shannon & Wilson on contract, determining need for additional cultural resources oversight and initiating work on tidal channel design for Willow Creek.

## MILESTONES

Milestone	Target Date	Description	Completed	Delayed	New Target Date	Progress/Reason for Delay
Project Start	12/04/2014	Eligible Preagreement Expenses per Acquisitions Manual 5	X			
Progress Report Submitted	08/15/2015		X			
Data Gathering Started	09/15/2015			X	02/01/2016	Delayed to complete City's Master Planning process
Annual Project Billing	09/30/2015		X			
RFP Complete/Consultant Hired	11/02/2015	Scope and Budget Negotiated.		X	02/15/2016	Delayed to complete City's Master Planning process
Cultural Resources Complete	11/30/2015	If Ground Disturbing Activities are necessary.		X	03/14/2016	Delayed to complete City's Master Planning process
Progress Report Submitted	01/30/2016		X			
Draft Design to RCO	04/30/2016	Preliminary Design Deliverables per Manual 18 Appendix D-2		X	07/29/2016	Delayed to complete City's Master Planning process
Progress Report Submitted	06/01/2016					
Annual Project Billing	06/30/2016					
Special Conditions Met	07/31/2016	Design Review comments received from stakeholders				
Applied for Permits	08/31/2016					
Preliminary Design to RCO	11/30/2016	Preliminary Design Deliverables per Manual 18 Appendix D-2				
Final Report in PRISM	12/30/2016					
Agreement End Date	06/30/2017	Project End Date, all expenses must be incurred by this date.				
Final Billing to RCO	08/31/2017					

## PERMITS

Type	Applied Date	Received Date	Expiration Date	Permit Number	Comments
Cultural Assessment [Section 106]					We anticipate needing this permit
Hydraulics Project Approval [HPA]					We anticipate needing this permit
Dredge/Fill Permit [Section 10/404 or 404]					We anticipate needing this permit
Water Quality Certification [Section 401]					We anticipate needing this permit
Shoreline Permit					We anticipate needing this permit
SEPA					We anticipate needing this permit
Clear & Grade Permit					
Archeological & Cultural Resoures (EO 05-05)	06/25/2014	9/19/2014			