

Progress Report 8/1/12-10/31/12

Project #11-1553, Willow Creek daylighting

Submitted by Keeley O'Connell on 11/13/2012

Accepted by Elizabeth Butler on 11/15/2012

CONTACTS

Primary Sponsor: People for Puget Sound

Lead Entity: WRIA 8 LE (King County)

Managing Agency: Rec. and Conserv. Office

Project Contact: Jerry Shuster
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Alt Project Contact: Keeley O'Connell
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RCO Grant Manager: Elizabeth Butler
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COSTS TO DATE

Project Start Date: 12/08/2011

FundingEnd Date: 12/31/2013

Funding Formula:	Requested		Original		Current	
Puget Sound Acq. & Restoration:	\$100,000.00	(66%)	\$100,000.00	(66%)	\$100,000.00	(66%)
Sponsor Match:	\$52,100.00	(34%)	\$52,100.00	(34%)	\$52,100.00	(34%)
Total:	\$152,100.00	(100%)	\$152,100.00	(100%)	\$152,100.00	(100%)

Paid To Date: \$32,887.10

Remaining RCO Funds: \$67,112.90

Advance Balance: \$0.00

Admin Limit: \$0.00

A&E Limit: \$0.00

Match Bank: \$9,686.08

Admin Spent: \$0.00

A&E Spent: \$0.00

Last Released Billing: 10/18/2012

Pending Billing: No

Number of Billings: 2

AMENDMENTS

#	Type	Applied Date	Description
1	Project Sponsor Change		Project sponsor is changed to City of Edmonds, as People for Puget Sound is ceasing operations and transitioning projects to other agencies.

PROGRESS REPORT QUESTIONS

#	Question	Answer	Answer Description
1 of 4	Are there any significant challenges that might hinder progress or keep you from meeting your project milestones? If so, please tell us about them.	Yes	On 10/12/2012, People For Puget Sound submitted a Project Sponsor change request in anticipation of the closure of the organization in December 2012. We requested project sponsorship change to our partner and project property owner, City of Edmonds. City of Edmonds is in support of the sponsor change. This action will, however, delay certain project milestones up to three months. We anticipate the draft feasibility study will be complete and submitted to RCO by 3/31/13, instead of 12/31/12 as originally anticipated. However, we fully anticipate the final feasibility study and conceptual design to be complete well in advance of the project end date.
2 of 4	Describe the work accomplished during this reporting period.		Our selected consultant team lead by Shannon & Wilson collected and compiled all background reports, studies and data; complied all LiDAR, survey and mapping data for existing conditions model; consulted with City of Edmonds consultant team (SAIC) to collect winter inflow data for both Willow and Shellabarger creeks; installed three data loggers to collect tidal data, water temp and salinity from Aug 2012 through May 2013, downloaded and compiled Sept 2012 data and incorporated into hydrodynamic model (this task is being paid for by City of Edmonds); developed HEC-RAS existing conditions calibration model; complied all data and developed an existing conditions fish habitat analysis; developed existing and historic site conditions analysis for draft feasibility study.
3 of 4	Do you anticipate any changes to your project? Please describe those changes here.	Yes	We anticipate only changes to the proposed target dates in the timeline, and not to scope of work. The new target date for draft plan (feasibility study) and draft conceptual design submitted to RCO is 3/31/13. We do not anticipate any additional changes to the project timeline.
4 of 4	Tell us about work planned for the next reporting period.		We anticipate project sponsor transfer to City of Edmonds to be complete by 11/30/12. The City of Edmonds will recontract with Shannon & Wilson for the remainder of the work to be completed under this contract. At that time, we should receive the final alternative screening alignment study and maps from the consultant team, which the project team will review and once approved will allow the consultants to move forward with modeling and design work and biological response to proposed alignment design. Deliverables anticipated by next reporting period include: final and approved alternative alignment screening analysis and map indicating a preferred alignment, existing conditions analysis including spring and winter inflows and tidal inundation (including winter storm surge), comparison analysis of existing and proposed conditions, qualitative assessment of sediment transport, scour and erosion conditions affecting proposed conditions alignment, existing and proposed conditions habitat maps and anticipated biological (fish) response to proposed alignment conditions, and a draft early feasibility study and conceptual design.

MILESTONES

Milestone	Target Date	Description	Completed	Delayed	New Target Date	Progress/Reason for Delay
Project Start	12/08/2011		X			
Data Gathering Started	12/08/2011	Collecting existing reports; identifying data gaps. See eligible pre-agreement expenses per Manual 18 (2011) page 65.	X			
RFP Complete/Consultant Hired	07/19/2012		X			
Annual Project Billing	07/31/2012	Required by this date.	X			
Progress Report Submitted	08/08/2012		X			
Draft Plan to RCO	12/31/2012	Draft Feasibility Study as described in Appendix D Manual 18 (2012).		X	03/31/2013	Delayed due to project sponsor transfer process
Progress Report Submitted	02/01/2013					
Draft Design to RCO	02/28/2013	Draft Conceptual Design as described in Appendix D Manual 18 (2012)		X	03/31/2013	Delayed due to project sponsor transfer process
Annual Project Billing	07/31/2013					
Progress Report Submitted	08/01/2013					
Final Design to RCO	08/31/2013	Final Conceptual Designs as described in Appendix D Manual 18 (2012)				
Final Plan to RCO	08/31/2013	Final Feasibility Study as described in Appendix D Manual 18 (2012)				
Final Report in PRISM	12/31/2013					
Agreement End Date	12/31/2013	PROJECT CLOSING. This is the latest project end date possible for this design project. All expenditures must be prior to this date.				
Final Billing to RCO	02/28/2014	Provide your final invoice and report within 60 days of Agreement End Date.				
Progress Report Submitted	02/28/2014					
Cultural Resources Complete	06/30/2014	DAHP requested CR Assessment before ground disturbing activities				

PERMITS

Type	Applied Date	Received Date	Expiration Date	Permit Number	Comments
Archeological & Cultural Resources (EO 05-05)					No Ground Disturbing Activities in this project.